

**JOHN R. JUSTICE PROSECUTORS AND DEFENDERS
INCENTIVE ACT OF 2008 (JRJ)**

2015-16 UTAH APPLICATION: 2015-RJ-BX-0047

**PLEASE CAREFULLY REVIEW THIS APPLICATION AS
NEW REQUIREMENTS HAVE BEEN INSTITUTED.
NEW REQUIREMENTS WILL BE HIGHLIGHTED.**

THE COMPLETED AND SIGNED JRJ BENEFITS APPLICATION FORM, THE SIGNED SERVICE AGREEMENT AND ALL OTHER SUPPORTING DOCUMENTS, MUST BE RECEIVED BY UTAH PROSECUTION COUNCIL NO LATER THAN

5:00 P.M. ON MONDAY, JUNE 20, 2016.

NO APPLICATION RECEIVED AFTER THAT DATE AND TIME WILL BE CONSIDERED.

NOTE:

IT HAS BEEN ANNOUNCED THAT WITHIN 1-2 YEARS AGENCIES SEEKING AN AWARD UNDER THE TERMS OF THE JOHN R. JUSTICE INCENTIVE ACT WILL BE REQUIRED TO MATCH ANY AWARD. UPC WILL BE UNABLE TO PROVIDE MATCHING FUNDS. THEREFORE, WHEN THAT REQUIREMENT BECOMES EFFECTIVE UPC WILL NO LONGER PARTICIPATE IN THE JOHN R. JUSTICE PROGRAM.

TYPE YOUR ANSWERS. HANDWRITTEN APPLICATIONS WILL NOT BE CONSIDERED.

This application can be accessed at the JRJ website: <http://www.upc.utah.gov/jrj/index.html> in fillable PDF format. The application can be completed on line and then printed for signing and mailing/hand delivery. An original, signed application must be submitted in addition to submitting an electronic copy.

Section A – Certification

I understand that an application packet will not be considered complete unless the following documents are submitted:

- **Checklist:** Complete checklist, attaching to front of application packet, ensuring that all requirements have been met.
- **Application:** Complete and sign the *2015-16 Utah Application* form.
- **Proof of Employment:** Complete the top portion of the *Employment Verification* form and have your employer complete the lower portion of the form.
- **Proof of Student Loans:**
 - Submit a recent account statement for each student loan that contains all the pertinent loan information in Section B of the *Lender Verification* form; OR
 - Complete the top portion of the *Lender Verification* form for each loan, have your lender complete the lower portion of the form and submit a form for each loan.
 - If you are in the process of consolidating or paying off the first listed loan, make note of that fact and who the new lender will be. Consolidation and/or payment affects who may receive the payment.
- **NEW: Service Agreement:** Complete and sign the *John R. Justice Student Loan*

Repayment Program Service Agreement that pertains to your status: New Application; Second Application; Third Application or **Continuing Application (this is for those who are applying for a FOURTH (4th) or subsequent award.**

- **Completed W9 from Lender, or Copy of 1098-E** that shows the lender’s Employer Identification Number (EIN) or Tax Identification Number (TIN).
- **E-mail copy of entire application in pdf format.** E-mail a pdf copy of your *entire* application to: rjchurch@utah.gov. When creating the file, name it in the following format: LAST NAME First Name 2015-RJ-BX- (i.e. DOE John 2015-RJ-BX-)
- **NEW: E-MAIL a separate pdf copy of Service Agreement.** DOJ has implemented a new requirement of submitting individual copies of your Service Agreement. Please make a separate pdf copy of your service agreement and e-mail it with the copy of your entire application as directed above. When creating the file, name it in the following format: LAST NAME First Name 2015-RJ-BX-0047 Service Agreement (i.e. DOE John 2015-RJ-BX-0047 Service Agreement)

I understand that the completed application, with original signatures and all supporting documentation, must be received by UPC no later than 5:00 p.m. on Monday, June 20, 2016.

The mailing or delivery addresses are:

| Mailing Address (if mailed via US Postal Service) | Street Address (for FedEx or hand delivery) |
|--|--|
| Robert Church JRJ Loan Administrator Utah Prosecution Council PO Box 140841 Salt Lake City UT 84114-0841 | Robert Church JRJ Loan Administrator Utah Prosecution Council Heber Wells Building 160 E 300 S - 6th Floor Salt Lake City UT 84111 (Check-in with security first.) |

Initial:

_____ I understand that I must submit the original copy of the application. Applications postmarked by the due date will be considered accepted.

_____ I understand that I must e-mail a pdf copy of the entire application.

_____ I understand that I must e-mail a separate pdf copy of the Service Agreement.

_____ I agree that if after I submit this application I begin the consolidation process or pay off the first listed loan included in this application, I will immediately notify the JRJ Loan Administrator.

_____ I agree that if I leave eligible employment during the term of my service agreement, I will immediately notify the JRJ Loan Administrator.

_____ I understand that if I voluntarily leave my position as an eligible beneficiary, or in the event I am involuntarily separated for misconduct or unacceptable performance before completing the agreed upon period of service, I will be indebted to the Federal government and must reimburse the Department of Justice for the full amount of any student loan repayments made on my behalf under this program. I further acknowledge that a sum equal to the amount that I am required to repay shall be recoverable by the Federal government from me (or my estate, if applicable) by such methods as are provided by law for the recovery of amounts owed to the Federal government.

All the information I have provided in this application is true and complete to the best of my knowledge. If requested by the Utah JRJ Program, I will provide proof of the information I have given on this application.

Signature of Applicant

Date

Section B - Applicant Information

First Name: _____ MI: _____ Last Name: _____
SS#: _____ / _____ / _____
Work Address: _____
City: _____ State: _____ Zip Code: _____
Home Address: _____
City: _____ State: _____ Zip Code: _____
Phone: Work _____ Home _____ Cell: _____
E-mail: Work _____ Other _____

Employment

Employer: _____
Name and Title of Supervisor: _____
Employer work address: _____
City: _____ State: _____ Zip Code: _____
Date of Hire: _____
Are you employed full-time (not less than 75 percent of a 40 hour work week)? Yes No

List other public defender or prosecution office(s) at which you have been employed as a lawyer.

Employer: _____
Name and Title of Supervisor: _____
Employer work address: _____
City: _____ State: _____ Zip Code: _____
Date of Hire: _____ Date of Leaving: _____
Reason for leaving: _____
Were you employed full-time (not less than 75 percent of a 40 hour work week)? Yes No

Employer: _____
Name and Title of Supervisor: _____
Employer work address: _____
City: _____ State: _____ Zip Code: _____
Date of Hire: _____ Date of Leaving: _____
Reason for leaving: _____
Were you employed full-time (not less than 75 percent of a 40 hour work week)? Yes No

Employer: _____
Name and Title of Supervisor: _____
Employer work address: _____
City: _____ State: _____ Zip Code: _____
Date of Hire: _____ Date of Leaving: _____
Reason for leaving: _____
Were you employed full-time (not less than 75 percent of a 40 hour work week)? Yes No

Financial , Professional and Education Information:

Adjusted Gross Income (AGI) from most recently filed IRS Form 1040: \$ _____

- The above AGI figure represents a full year's income at my current employer: **OR**
- Because I only recently graduated from law school, the above AGI figure does not represent a full year's income at my current employer.

Number of dependants claimed on most recently filed IRS Form 1040: _____

Total number of household members during 2015-16? _____

(For example: If you are married, have one child and are expecting another child to be born during calendar year 2013, the total household members would be 4. Household members for whom you will provide less than 50% of their financial support during 2015 should not be included in the total.)

Licensure

Are you licensed to practice law? Yes No

State(s) and Bar Number(s): _____

Degree

Law degree from: School _____

City & State _____

Law school graduation month and year: _____

Section C - Educational Debt

List all student loans and totals below, both JRJ eligible and non-JRJ eligible.

VERIFICATION OF THE CURRENT STATUS OF EACH LOAN MUST BE ATTACHED.

(1) JRJ eligible student loans

(The following loans are eligible for repayment with JRJ funds:

- Federal Family Education Loan Program: Loans made, insured, or guaranteed under part B of subchapter IV of chapter 28 of Title 20, (these include Federal Stafford loans (both subsidized and unsubsidized), originated by banks and private lenders in the FFEL program);
- William D. Ford Federal Direct Loan and Federal Perkins Loans: Loans made under part C or D of subchapter IV of chapter 28 of Title 20. (These include Federal Stafford loans (both subsidized and unsubsidized) and Federal Perkins Loans originated by Federal Direct Loans (the US Government));
- Federal consolidation loans and Federal Direct Consolidation loans: Loans made under section 1078-3 or 1087e(g) of Title 20, (these are Federal Consolidation Loans (usually made up of Stafford Loans, GradPlus Loans, and Perkins loans) originated by either FFEL lenders or Federal Direct Lenders).)

The first listed loan will be the one to which your JRJ benefits will be paid. Verify with your lender that the address you list is the address where the check should be sent. Occasionally lenders want a check sent to a different address than listed on your loan documents or W9/1098-E.

Lender/Service: _____
 Lender TIN # (obtain from W9): _____ Loan Acct #: _____
 Address: _____ City: _____ State: _____ ZIP: _____
 Original balance: \$ _____ Current Outstanding balance: \$ _____
 Monthly Payment: \$ _____ Used to finance law school? Yes ___ No ___
 Consolidated with student loan(s) originally made to your spouse? Yes ___ No ___
 If yes, provide the original balance of each loan: \$ _____ Applicant \$ _____ Spouse
 AND, the balance of each loan at consolidation: \$ _____ Applicant \$ _____ Spouse

Notes: _____

Lender/Service: _____
 Lender TIN # (obtain from W9): _____ Loan Acct #: _____
 Address: _____ City: _____ State: _____ ZIP: _____
 Original balance: \$ _____ Current Outstanding balance: \$ _____
 Monthly Payment: \$ _____ Used to finance law school? Yes ___ No ___
 Consolidated with student loan(s) originally made to your spouse? Yes ___ No ___
 If yes, provide the original balance of each loan: \$ _____ Applicant \$ _____ Spouse
 AND, the balance of each loan at consolidation: \$ _____ Applicant \$ _____ Spouse

Notes: _____

2015-16 UTAH APPLICATION: 2015-RJ-BX-0047

Lender/Servicer: _____
Lender TIN # (obtain from W9): _____ Loan Acct #: _____
Address: _____ City: _____ State: _____ ZIP: _____
Original balance: \$ _____ Current Outstanding balance: \$ _____
Monthly Payment: \$ _____ Used to finance law school? Yes ___ No ___
Consolidated with student loan(s) originally made to your spouse? Yes ___ No ___
If yes, provide the original balance of each loan: \$ _____ Applicant \$ _____ Spouse
AND, the balance of each loan at consolidation: \$ _____ Applicant \$ _____ Spouse

Notes: _____

Lender/Servicer: _____
Lender TIN # (obtain from W9): _____ Loan Acct #: _____
Address: _____ City: _____ State: _____ ZIP: _____
Original balance: \$ _____ Current Outstanding balance: \$ _____
Monthly Payment: \$ _____ Used to finance law school? Yes ___ No ___
Consolidated with student loan(s) originally made to your spouse? Yes ___ No ___
If yes, provide the original balance of each loan: \$ _____ Applicant \$ _____ Spouse
AND, the balance of each loan at consolidation: \$ _____ Applicant \$ _____ Spouse

Notes: _____

(2) Non-JRJ eligible student loans

(The following loans are not eligible for repayment with JRJ funds:

- (1) A loan made to the parents of a dependent student under section 428B of the Higher Education Act of 1965 (20 U.S.C. 1078-2).
- (2) A Federal Direct PLUS Loan made to the parents of a dependent student.
- (3) A loan made under section 428C or 455(g) of the higher Education Act of 1965 (20 U.S.C. 1078-3 (Federal consolidation loans) and 1087e(g) (Federal Direct Consolidation loans) to the extent that such loan was used to repay a loan described in clause (1) or (2).
- (4) Any other educational loan: private loans, loans from your school, non-federally guaranteed loans from financial institutions, bar study loans, etc.)

Lender/Servicer: _____ Account #: _____
Address: _____ City: _____ State: _____ ZIP: _____
Original balance: \$ _____ Current Outstanding balance: \$ _____
Monthly Payment: \$ _____ Used to finance law school? Yes ___ No ___

Lender/Servicer: _____ Account #: _____
Address: _____ City: _____ State: _____ ZIP: _____
Original balance: \$ _____ Current Outstanding balance: \$ _____
Monthly Payment: \$ _____ Used to finance law school? Yes ___ No ___

2015-16 UTAH APPLICATION: 2015-RJ-BX-0047

Lender/Servicer: _____ Account #: _____
 Address: _____ City: _____ State: _____ ZIP: _____
 Original balance: \$ _____ Current Outstanding balance: \$ _____
 Monthly Payment: \$ _____ Used to finance law school? Yes ___ No ___

Lender/Servicer: _____ Account #: _____
 Address: _____ City: _____ State: _____ ZIP: _____
 Original balance: \$ _____ Current Outstanding balance: \$ _____
 Monthly Payment: \$ _____ Used to finance law school? Yes ___ No ___

LOAN TOTALS

If your loans are consolidated, or if you have multiple loans in any category, you may report a single total for all loans in any individual category. If any grace periods are in effect, note when payment will begin on those loans.

| Federal Loan Type | Total Balance Currently Owed | Monthly Payment | If a grace period is in effect, note the payment starting date |
|--|------------------------------|-----------------|--|
| Federal Family Education Loan Program | \$ _____ | \$ _____ | _____ |
| William D. Ford Federal Direct Loans and Federal Perkins Loans | \$ _____ | \$ _____ | _____ |
| Federal Consolidation Loans and Federal Direct Consolidation Loans | \$ _____ | \$ _____ | _____ |
| TOTALS | \$ _____ | \$ _____ | |

Total monthly payment on non-JRJ eligible education loan(s): \$ _____

Total monthly spousal education loan payment(s): \$ _____

- Check here if you are participating in Income Based Repayment of any of the loans listed above.
- Check here if you are eligible to receive loan payment assistance from another source.
- Check here if you are in default on payment of any federal loans.

If any of the above, attach an explanation and amount of other loan repayment assistance, if any.

Section D - Employment Verification

Release (to be completed by applicant)

Last Name: _____ First Name: _____ MI: _____
Address: _____
City: _____ State: _____ Zip Code: _____

I authorize my employer to provide the employment information requested by Utah Prosecution Council in relation to its processing of my application for benefits under the Utah JRJ program.

Applicant's Signature Date

Employment (to be completed by employer)

The above named employee has applied for benefits from the Utah JRJ Program. Please complete the following section and return this form to the applicant.

Job Title of Employee: _____

Date of Hire: _____

Is the applicant employed full-time (not less than 75 percent of a 40 hour work week)?
Yes _____ No _____

Name of Organization: _____

Office Location of Employee: _____

Current Annual Salary of Employee: \$ _____

I certify that the information provided above is true and complete to the best of my knowledge and that the applicant is a full time prosecutor or public defender as defined in the JRJ Act. (See the definitions of eligible prosecutors and public defenders on the next page.)

Signature of Authorized Official Date

Printed name: _____

Title: _____

Telephone number: _____ E-mail: _____

Definitions:

For eligibility under the JRJ program, prosecutors and public defenders are defined as follows:

PROSECUTOR: A full-time employee of a state or unit of local government (including tribal government) who is continually licensed to practice law and who prosecutes criminal or juvenile delinquency cases at the state or unit of local government level (including supervision, education, or training of other persons prosecuting such cases). 42 U.S.C. §3797cc-21(b)(1). Prosecutors who are employees of the federal government are not eligible.

PUBLIC DEFENDER: An attorney who is continually licensed to practice law and is:

- A full-time employee of a state or unit of local government (including tribal government) who provides legal representation to indigent persons in criminal or juvenile delinquency cases including supervision, education, or training of other persons providing such representation;
- A full-time employee of a nonprofit organization operating under a contract with a state or unit of local government who devotes substantially all of the employee's full-time employment to providing legal representation to indigent persons in criminal or juvenile delinquency cases, including supervision, education, or training of other persons providing such representation; or
- A full time federal defender attorney in a defender organization pursuant to Subsection (g) of section 3006A of Title 18, United States Code, that provides legal representation to indigent persons in criminal or juvenile delinquency cases. 42 U.S.C. §3797cc-21(b)(2).

NOTE: Attorneys who are in private practice and are not a full-time employee of a non-profit organization, even if individually or part of a firm that is under contract with a state or court-appointed to provide public defense services, do not qualify as "public defenders" and therefore are not considered to be eligible as beneficiaries under the JRJ program.

Section E - Loan Verification

The applicant must submit the most recent account statement for each eligible educational loan that contains the information listed below. If the account statement does not contain all the required information, the applicant should type it onto the account statement or an attached sheet.

Required Loan Information

- Name of Lender
- Mailing Address of Lender (this address will be used to mail any JRJ assistance payment)
- Tax Identification Number (obtain from W9, or 1098-E)
- Loan Account Number
- Type of Loan (Federal Direct, Federal Family, etc.)
- Monthly Payment
- Outstanding Balance
- Type of Repayment Plan
- Loan Status (current, deferral, delinquent (number of days), etc.)

Complete the release below to give permission to Utah Prosecution Council, in conjunction with its administration of the Utah JRJ program, to obtain additional information from the lender(s), if needed. Make copies of the form if needed for multiple lenders.

Release (to be completed by applicant)

Last Name: _____ First Name: _____ MI: _____

Account Number: _____ Date of Birth: ____ / ____ / ____

Mailing Address: _____

City: _____ State: _____ Zip Code: _____

I authorize my lender, _____, to provide loan information requested by Utah Prosecution Council in conjunction with its processing of my application for benefits under the John R Justice Student Loan Repayment Assistance program.

Applicant's Signature

Date

**JOHN R. JUSTICE PROSECUTORS AND DEFENDERS
INCENTIVE ACT OF 2008 (JRJ)**

2015-16 UTAH APPLICATION: 2015-RJ-BX-0047

CHECKLIST

Applicant's Name: _____ Date: _____
Prosecutor or Public/Federal Defender: _____

- Completed checklist attached to front of application.
- Completed and signed **2015-RJ-BX-0047** Utah Application form.
- Completed and signed proof of employment form.
- Proof of student loan(s).
 - I AM in the process of consolidating my students loans and have provided all pertinent information.
 - I am NOT in the process of consolidating my student loans.
- Completed and signed appropriate Service Agreement (i.e. 1st, 2nd or 3rd or Continuing award agreement).
 - This is my first application.
 - This is my second application.
 - This is my third application.
 - This is a continuing application, having applied at least three prior times.
- Completed W-9 from lender(s) or 1098-E showing lender(s) EIN or TIN.
- E-mailed pdf copy of application (including checklist and file named in the following format) to: rjchurch@utah.gov
 - LAST NAME First Name 2015-RJ-BX-0047 (i.e. DOE John 2015-RJ-BX-0047)
- E-mailed separate pdf copy of Service Agreement to rjchurch@utah.gov, file named in the following format.
 - LAST NAME First Name 2015-RJ-BX-0047 Service Agreement (i.e. DOE John 2015-RJ-BX- Service Agreement)
- Mailing original copy of application.